

**Mrs. Everage, MAC 1105**

### **Information About Taking On-Line Quizzes**

- 1. Grades for practice quizzes are not recorded, and they are saved in the system for only a few days. Therefore, if you do not view your completed work immediately after you grade a practice quiz, you might not be able to return to that exact quiz in a couple of days.**
- 2. Quizzes that you take from outside your lab may be taken three times, unless specified otherwise. The highest grade, not the last grade, will be sent to me as your grade for the quiz.**

**Clicking on “My Results” from outside your lab will show you the results for only the quizzes taken outside your lab.**

- 3. Quizzes and tests taken in your lab may be taken only once.**

**You may view your results from lab quizzes/tests only before you leave lab on the day you take the quiz/test and only if you hit “See Your Corrected Work” immediately after you have graded your quiz/test. Once you exit the quiz/test, you will not be able to return to view your results.**

- 4. Considering #2/3 above, your eGrade grades will not be recorded all in the same place—but in two places: in lab and outside of lab.**
- 5. Use the “Blank Grade Sheet” link to download a form to use to record your grades as they happen. (I will not send you a copy of your grades; you must keep up with them.)**
- 6. Each quiz grade will be normalized out of ten. For example, if you earn 11 out of 16 points on Quiz 2, your grade will be  $11/16 = .6875$  multiplied by 10 yields 6.875. I will record each quiz grade correct to one decimal place. Therefore your grade will be recorded in my grade book as 6.9.**
- 7. Quizzes are due at various times of the day. Do not assume that if the last quiz was due at noon that the next quiz will, also, be due at noon. Circumstances may necessitate that the next quiz have a deadline of 7:00 a.m.**

**The deadline for each quiz should be printed in the heading of the quiz. If you don't have time to work a quiz the day it is assigned, go**

**to Bb/Assignments/(Your Particular Sections) to find out the deadline.**

**EGrade will not let you have more than one graded quiz open at a time. Watch the chronological order of your quiz deadlines carefully!**