IMPORTANT LAB INSTRUCTIONS, PLEASE READ.

1- Please do not come late to lab, you might be penalized for being late.

2- The use of cell phones, iPods, and any similar devices are not allowed in labs.

3- NO text messaging, and all cell phones MUST be OFF, and OFF the desk.

4- Please bring FSU ID with you for every quiz/test.

5- Make sure that you know your Canvas log in name in order to take any quiz/test.

6- To login to MyMathLab (MML) and start the quiz/test please ALWAYS use Firefox browser and ALWAYS access your MML through the publisher website NOT Canvas.

7- Make sure that you grade your quiz/test when finished (i.e. you need to see your grade %), otherwise your grade will be zero.

8- Make sure to have one browser and one tab open when you start your quiz/test.

9- The only calculator allowed in this course is the one that is embedded within MML Software and it used for some specific questions ONLY. Any person using a hand-held calculator or a computer calculator on a test/quiz will be given a grade of zero on the test/quiz.

10- Please be seated according to the seating chart.

11- Use your own scrap paper when you practice for the quiz in the beginning. We supply you with scrap paper (ONLY one at a time) when you start the quiz/test. When finished we need our scrap paper back.

12- When starting the quiz/test, all the notes must be on the floor and not visible.

13- On test days, there will be no practice or asking questions inside the lab. We let you in the room 5 minutes before the start of the test. You can not study inside; you just login and wait for the proctor login name and password. If you want to study more for the last minutes, please stay outside the room.

14- Make sure there is nothing (math formulas) written on your desk or under the keyboard. You will be hold responsible even if you did not write it, please erase it.

15- No bathroom break when starting the quiz/test, unless you become ill. You are expect to remain in the classroom until you complete your quiz/test.