

Spring 2024 Registration Memo

(This memo is posted at

<https://www.math.fsu.edu/~mhurdal/StudentResources/Graduate/index.math>)

IMPORTANT DATES & DEADLINES

October 9 – December 22: University registration window for current students.

November 14: Early deadline for funded students (TA, RA) to complete their registration. (Early deadline allows us to check your registration and GRIDS for errors.)

November 14 (Noon): The GRIDS closes. The information you provide in your GRID is final and cannot be changed after this deadline. Read the memo from Dr. Kirby about the GRID.

January 6, 2024 (12:01 am) – January 11, 2024 (11:59 pm): Drop/Add window

January 8, 2024: Classes begin.

PREPARE TO REGISTER

Lift all Holds. Each semester you are expected to have health insurance coverage and to fill out the Student Financial Responsibility Agreement. See how to lift the Financial Agreement Hold: <https://studentbusiness.fsu.edu/student-accounts/registration-and-other-holds/financial-responsibility/student-financial>

WHAT COURSES SHOULD I TAKE?

It is your responsibility to enroll in the right courses for your area, and to do so, you need to consult your director. Your director will tell you what courses need to be taken during the first two years as you complete your master's requirements. The area web pages also list required and elective courses. If you are in Year 3 and beyond, your primary academic advisor is your (intended) major professor, and you should discuss your courses with him or her.

WHO ARE THE DIRECTORS?

Pure Math: Dr. Sam Ballas

Applied and Computational Math: Dr. Ziad Musslimani

Financial Math: Dr. Ling Zhu

Biomath: Dr. Richard Bertram

Data Science: Dr. Tom Needham

REGISTRATION GUIDE, YEAR BY YEAR

YEAR 1 AND 2 STUDENTS

Full time students take 3 letter-graded courses for a total of 9 hours. In some areas, students must take seminars, in addition to three courses. Consult with your director about the seminars you must take.

If you are a TA, you may have to take 3 hour Spoken English. Check with Dr. Kirby and Dr. Hollingsworth about this.

Funded students (TA) must complete their qualifier exams no later than by the beginning of their fourth semester! (Please see the requirements for continued funding at: <http://www.math.fsu.edu/graduate-general-info/TimelyProgress.math>) Qualifiers will be given the weekend before Spring classes.

YEAR 3 STUDENTS

This is the final year students must take their Doctoral Candidacy exam to ensure their departmental funding is continued. (Please see the requirements for continued funding at <https://www.math.fsu.edu/graduate-general-info/TimelyProgress.math>) Therefore, Year 3 students who have not yet passed candidacy exam must take and pass it in Spring 2024. Inform the Graduate Advisor, Ms. Elizabeth Scott, when you are planning to take your candidacy exam. You should take at least one 3-hour graded course, but it could be changed to S/U grading. Discuss with your intended major professor or director whether a second course may be beneficial for your research. The rest of the hours (for a total of 9) will come from:

- 2-4 hours of MAT 6908 (Candidacy Prep). Ask Ms. Elizabeth Scott to make a section for you;
- 1 – 4 hours of MAT 5907, Directed Independent Study. Ask Ms. Scott how to schedule one;
- area seminars;
- the Graduate Student Seminar (MAT 6939-01) run by students; and/or
- the departmental Colloquium (MAT 5921). (See PhD requirements in the next paragraph.)
- International students can get writing help by taking EAP 5845: Academic Writing for International Graduate Students

BEYOND YEAR 3

You are a doctoral candidate and have a lot of experience in registration! Talk to your major professor to see if s/he recommends you take a course. You must register for dissertation hours (at least 2) with your major professor, every semester including summer. In addition, the following requirements must be satisfied with grade of S before completing the PhD:

- At least 24 hours of dissertation (MAT 6980),
- At least 2 hours of the department Colloquium (MAT 5921)

You are required to take advanced seminars offered in your area each semester. You may take additional seminars, such as the Graduate Student Seminar, as well. If you are planning to defend your dissertation, inform Ms. Elizabeth Scott about your intent, and the exact date of your defense when it is scheduled.

HOW MANY HOURS DO I NEED?

Note that a TA/RA must register for at least 9 hours in order to receive a paycheck, tuition waivers, and the health insurance subsidy.

If you are not a TA/RA, then the minimum number of hours you must register for is:

- Domestic PhD students: 2 dissertation hours.
- International PhD students: 9 hours, until you collect 24 dissertation hours. After you reach 24 hours, the minimum enrollment is 3 hours. (For more details go to the International Students link and pick F1 or J1, at <http://cge.fsu.edu>). In your final semester, you may register for 2 dissertation hours. Submit a Final Term Form to CGE.
- International MS students: 9 hours unless it is your final semester. Complete the Final Term Form with CGE and contact Ms. Scott to receive verification from the Dean's office.

All **LAC Scholars** need 12 credit hours, regardless of degree level or funding. If you need help finding enough hours, talk with Ms. Scott.

Final Note: Appropriate adjustments to your registration may be made, if necessary, by the Associate Chair for Graduate Studies and the Graduate Advisor.

